****

**Dippy Long-Term Loan Application Form**

Contact name:

Venue address:

Contact email:

Contact telephone number:

Has another venue agreed to partner with you to display the *Diplodocus*?

Yes – Go to *Name of contact at display venue*

No – Go to question 1

Name of contact at display venue:

Venue address *(If different from above*):

Contact email at display venue:

Contact telephone number at display venue:

**Criterion One - Eligibility**

*Please let us know how your venue meets the practical requirements to host Dippy by answering the following questions*

**1. Is the display space for the *Diplodocus* an indoor space?**

*Dippy must be hosted in an indoor space that is enclosed and protected from the elements.*

Yes – [ ]

No – *The historic dinosaur cast that was given to King Edward VII can only be hosted in an indoor space to ensure it is kept safe. Please consider whether you can partner with another host venue.*

**2. Please provide a brief description and the dimensions of the space in which the *Diplodocus* would be displayed. If known, please describe the relative humidity and temperature range of the display space for the *Diplodocus*.**(150 words max)

*Some fluctuation in humidity is fine but it would be damaging for Dippy to be exposed to the outside elements.*

*There needs to be sufficient space to install the Diplodocus and its plinth while still providing adequate visitor flow around it. An area of 26m long x 9 m wide is required for the build process.*

*Please include photos of the display space and/or a PDF of your floorplan if available with your submission.*

|  |
| --- |
|  |

**3. If known, what is the floor loading of the space in which you intend to display the *Diplodocus*?** (100 words max)

*When assembled, Dippy is estimated to weigh 20 kN (2039 kg). When distributed equally among four legs this reduces to 5 kN (510 kg) per leg, the plinth spreads this load over an area of 2m2.*

|  |
| --- |
|  |

**4. Please describe the security systems in place at your venue.** (300 words max) *E.g., do you have CCTV, is the venue monitored 24/7, do you have security staff or invigilators during opening hours?*

|  |
| --- |
|  |

**Criterion Two – Impact and Engagement**

*Please describe the anticipated impact that hosting Dippy would bring for your audience, organisation and wider region by answering the following questions. You can read about NHM's vision and strategy to 2031 here:* [*https://www.nhm.ac.uk/about-us/our-vision-strategy.html*](https://www.nhm.ac.uk/about-us/our-vision-strategy.html)

**5. What are your ambitions for hosting Dippy?** (250 words max)

 *For example, how do you hope to build relationships with new audiences and partners/increase footfall to the venue/increase income opportunities for the venue and wider region?*

|  |
| --- |
|  |

**6. How do you [and your partner organisation if applicable] intend on engaging wide and diverse audiences with issues relating to the** [**planetary emergency**](https://www.nhm.ac.uk/about-us/our-vision-strategy.html) **or the natural world by hosting Dippy over the three-year period?** (250 max)

*For example: How will the loan help to expand your offer, how will you engage the widest possible audience with the natural world and the planetary emergency? How will the offer help you to build learning programmes or community engagement activity? Do you have partnerships, or will you build them, to extend the impact of the loan beyond your venue across your region?*

|  |
| --- |
|  |

**7. What legacy and long-term benefits do you wish to see as a result of hosting Dippy over the next three years in terms of your audiences/local community, venue/organisation and the wider region?** (250 words max)

*After the first three years of Dippy being with you, what do you want to have changed as a result of the opportunity and how will this be realised?*

|  |
| --- |
|  |

**Additional information**

*If you can, please answer these additional questions to help us to narrow down where Dippy might go to next.*

**8. Dippy is available from January 2023 following the closure of the installation at South Kensington, please could you let us know when your venue would be able to receive the loan as soon as possible from this date.** (150 words max)

*There may be a flexibility for venues to receive Dippy after January 2023 if there are significant clashes with existing programmes.*

|  |
| --- |
|  |

**9. How long would you be able to host a loan of Dippy?** (100 words max)

*We are offering the loan for an initial term of 3 years with a review at the end of this term and opportunity for renewal for a following 3 years.*

|  |
| --- |
|  |

**10. Do you have potential storage space for transport crates? If so, please describe and give dimensions of the space.** (50 words max)

*Storage would need to have a suitably secure environment, with a stable temperature and relative humidity and pest management.* *Current space requirement is approx. 50cbm.*

|  |
| --- |
|  |

**11.Do you have any data about your current audience or visitor profile? If yes, please share what you are able to and let us know how it was collected?** (200 words max)

*We would like the loan to reach wide and diverse audiences across the UK but it is not essential that your organisation has high footfall and we would hope this opportunity would increase visitor numbers at points throughout the loan.*

|  |
| --- |
|  |

**12. Please let us know if there is anything else you want to add in support of your application.** (150 words max)

*We want to give you the opportunity to highlight any other connections that might be of relevance that we have not thought to ask*

|  |
| --- |
|  |

**Just one more thing before you submit: please can you tick the box to acknowledge that you have read the *FAQs* document below***.*

[ ] **Thank you for submitting your application for the long-term loan. Please email the completed document to** **lendusdippy@nhm.ac.uk****.**

**Frequently Asked Questions**

**What are the next steps?**

Applications are due 15 July 2022. If you have a general query, please contact lendusdippy@nhm.ac.uk.

We will shortlist between July-August 2022. There will be one application stage but once the venues have been shortlisted, a member of the NHM team and potentially Arts Council England’s National Security Advisor will want to visit your venue to assess its suitability to host Dippy in August/September. We will ask all venues that reach this stage to complete a Facilities Report and not to reveal that they have been shortlisted, NHM will support the completion of these forms. When the final selection is made there will be an announcement to the public towards the end of 2022.

**Who can apply and how will NHM chose where Dippy goes?**

We are keen to see applications from a wide range of venue type and organisation, but applicants must be an existing indoor venue. Differing from the Tour, venues that charge for entry will be considered but only if they are a charity or not-for-profit organisation and do not add an additional charge to see Dippy.

Venues will be prioritised based on the following criteria:

1. **Eligibility:** can your venue display Dippy safely in terms of space, environmental conditions, and security?
2. **Impact:** how will the loan support you to engage with audiences, support engagement with the planetary emergency and leave a legacy for audiences, the host venue, and the region?
3. **Additional information:** If venues can respond to the above areas, a number of other factors will be considered e.g.: when can your venue take Dippy from January 2023, which region is your venue located, do you have the ability to reach wide and diverse audiences as well as the accessibility of the venue.

**Can I work with other venues?**

If your venue does not have adequate space for the *Diplodocus,* you can submit a joint application with a partner with a larger display area. We are keen to see how the loan can have the widest possible impact, working in partnership with other venues across the region is encouraged e.g., other museums, cultural venues, local scientists, universities, nature groups, community organisations etc.

**How long is the loan for?**

The loan will be offered for an initial three years with the potential to extend by another three years. A review after the first three years will take place, also allowing us to update any T&Cs and insurance valuations and aligning with the term of Government Indemnity Scheme certificates (also three years). (GIS is a scheme which provides an alternative to commercial insurance for the provision of access to cultural objects on loan to UK institutions).

**What about funding?**

We are able to fund the operational costs to get Dippy to you (including transport and conservation). Any programming costs would need to be supported by the venue, but we would be happy to support any local fundraising campaigns. As this loan period is much longer than the Tour, we would not expect venues to programme activity to the level of intensity that might occur for a temporary exhibition. NB external funding or sponsorship affiliated with the loan of Dippy must be aligned to the NHM’s mission to secure a future where both people and the planet thrive.

**What will the Natural History Museum provide for the loan?**

* The *Diplodocus* cast, 26 metres long, 4.3 metres wide and 4.25 metres high, plus plinth.
* Crating and transportation of the *Diplodocus* and display plinth.
* A supervisor to oversee the install and de-install of Dippy at the host venue to ensure the safety of the cast.
* Installation team (4 x Technicians, 2 x Conservators).
* Communications support from NHM press team.
* Conservation checks over the initial three-year period.
* A suite of tried and tested learning resources and support for public programming to be determined with the venue.
* Dippy handling skull – 3D printed replica of Dippy skull.

**What will host venues provide throughout the loan?**

* Security (as defined by the NHM and the National Security Advisor at Arts Council England).
* Brief outline of programming and communications / marketing plans.
* Visitor statistics on the display and associated programme as well as other information relating to the impact of Dippy e.g., economic impact.
* A local installation team to provide manual handling support, help to move large crates, secure the space, and provide installation support as requested by NHM staff.
* Protective flooring for your venue along the route the crates will take to reach the display space and throughout the build area. If your display space cannot be closed to the public during the build a protective hoarding may be required.
* Potential storage for transport crates (to be defined and discussed with you).
* Opportunity for NHM conservation team to visit on an annual basis.