

## NHM'S ENERGY POLICY

### ENERGY POLICY STATEMENT

The Natural History Museum's vision for the future is to advance our knowledge of the natural world, inspiring better care of our planet. We are committed to continual improvements in energy efficiency and reduction of emissions in all areas of operation across all sites, as part of our ISO 14001:2004 certified Environmental Management System.

This policy will be reviewed annually to ensure it is suitable for the Museum's structure.

### Aims

1. Establish and maintain systematic procedures for monitoring energy consumption and associated carbon emissions across all sites with the overall aim to improve performance.
2. Commit to the continual development of control mechanisms in line with the BMS Policy, ensuring that the correct operating and maintenance procedures of all plant and equipment focus on the reduction of energy consumption and carbon emissions.
3. Establish and maintain a strong link between the Museum and Government bodies, including DCMS and the Mayor of London's office, with the aim of aligning our activities to national and local carbon emissions reduction targets and incentives.
4. Maintain an adequate energy budget so that standards of control are upheld in compliance with relevant energy management legislation and internal policies and for best practice.
5. Develop staff awareness and provide training on the benefits of energy efficiency especially in key areas of the business. Commit to running an energy savings campaign each year.
6. Invest in a rolling programme of energy saving measures and commit to cost-effective energy efficiency projects in Estates. Incorporate energy efficiency measures into all our activities, including those of our contractors and suppliers, where appropriate.
7. Promote energy efficient equipment in tender specifications and communicate guidance on new and innovative technologies to relevant departments.
8. Manage the procurement of energy and fuel to use the best value tariffs whilst considering the most appropriate fuels according to calorific value, emissions and cost. (fuel/energy derived from sustainable sources).
9. Check that plant equipment and machinery are regularly maintained to ensure efficient operation.
10. The Museum will avoid the use of offsetting emissions associated with its energy usage and will instead concentrate on reducing energy usage and related emissions.

Signed: David Sanders, Director of Estates  
Date: 13<sup>th</sup> April 2011

## RESPONSIBILITIES

### Directors Group

- Overall responsibility to ensure that this Energy Policy is effectively applied across the Museum.

### Director of Estates

- Overall responsibility to ensure that the Energy Policy is effectively applied by all employees, contractors and other visitors.
- Will receive reports and recommendations from the Energy Manager on matters concerning energy management issues.

### Energy Manager

- Review all energy related policies annually to revise and implement objectives and targets and to ensure a process of continual improvement. Make the policies available to staff and public.
- Advise on and ensure the Museum has adequate systems in place to ensure good energy and emissions management practices are upheld.
- Advise on all aspects of energy and emissions management and conservation in the design and use of buildings, plant and equipment.
- Maintain contact with energy efficiency agencies and professional bodies, keep up to date with current technologies, practices, and current and impending legislation.
- Ensure the Museum complies with the EUETS and CRC schemes.
- Produce quarterly energy management reports providing details of energy and emissions performance against published indicators and highlighting potential improvements.

### Line Managers within Departments

- Ensure their Department is aware this Energy Policy and that as far as practicable energy use is managed responsibly and emissions are minimised.
- Ensure that any new activity minimises its energy usage and associated carbon emissions. Liaise with the Energy Manager before commencing any new activity to minimise the impacts these schemes will have on the energy usage of the relevant site.
- All areas must provide on request a full asset register of devices currently affecting energy usage and associated emissions within the Museum.

### All Employees of the Natural History Museum

- All employees are required to understand and comply with the Museum's Energy Policy.

### Contractors, Suppliers and Departmental Visitors

- Staff responsible for the presence of contractors, suppliers and departmental visitors on Museum premises are responsible for ensuring they are aware of this Energy Policy.
- Contractors, suppliers and visitors are required to co-operate fully in achieving the aims of this Energy Policy.