

THE NATURAL HISTORY MUSEUM IS SEEKING TO APPOINT TWO TRUSTEES:

- A Trustee with expertise in property management and/or construction, and with experience of fundraising for large capital projects.
- A Trustee with experience of scientific research and the ability to communicate science research to general audiences.

THE ROLE

The Trustees of the Museum have statutory duties under the British Museum Act 1963 and the Museums and Galleries Act 1992 for the general management and control of the Museum and for the appointment of the Director. Within the framework of these statutory duties, the role of the Trustees is primarily to establish Museum policy, review performance and endorse appointments to key management positions.

Trustees participate in the Board's decision making processes including preparation for and attendance at all meetings of the Board and of any Board committees or other Museum structures to which they are appointed.

A Trustee should have a commitment to the objectives of the Museum, uphold Museum policies and act as an advocate for the Museum, including assistance with activities to generate funding from the corporate sector, trusts and foundations and other philanthropists.

Trustees are expected to understand and uphold the Seven Principles of Public Life as defined by the Nolan Committee. Those principles are: selflessness, integrity, objectivity, accountability, openness, honesty and leadership. In accordance with this commitment, Trustees must declare any pecuniary or non-pecuniary interests upon appointment and whenever a matter or decision arises in which the Trustee has an interest which might be perceived to prejudice their views or comments or to be in conflict with the interests of the Museum.

Essential Criteria

All Trustees need to demonstrate:

- A knowledge of and commitment to the Natural History Museum and support of the purpose and values of the Museum;
- Proven ability to take responsibility and demonstrate sound judgement in strategic decision-making and so contribute to the Museum's future policy and strategic development;
- A commitment to actively support the Museum's fundraising campaigns;
- Excellent representational and communications skills;
- Achievement in the private, public or voluntary sector;
- Experience in the management of financial risk within an organisation;
- A clear understanding of the principles of corporate governance and the role of Museum Trustees;

THE MUSEUM

The Natural History Museum's purpose is to challenge the way people think about the natural world, its past, present and future.

The NHM is the guardian of one of the world's most important natural history collections. Through our own unrivalled expertise and by opening up access and participation for all, we are unlocking answers to the big issues facing humanity and the planet:

- The origins of our planet and life on it, and the impact of change;
- The diversity of life and the delicate balance of ecosystems that ensure the survival of our planet;
- The security of our food supply, the eradication of disease and the management of mineral and ore scarcity.

The Natural History Museum is internationally recognised for its dual role as a centre of scientific excellence and as a leading visitor attraction, presenting natural history to the general public through exhibitions and online. Its objectives are to discover and make available to the scientific community the information contained within its collections of natural specimens and to entertain, interest and educate people of all ages in natural history.

The Museum is in an exciting new phase in its development. Following the completion of the £78.5m Darwin Centre in 2009, visitor numbers have been sustained at over one million more than achieved previously and now exceeding five million per annum. Its scientific research is undergoing reorganisation to better deliver high quality, relevant research with increased funding from external sources. A vibrant programme of temporary exhibitions complement a planned refit of major galleries, and plans are in place to increase formal educational facilities for school aged children.

The Natural History Museum is both a Non-Departmental Public Body (NDPB) funded in part by Grant-in-Aid from the British Government provided through the Department for Culture, Media and Sport and an exempt charity. Approximately half of its expenditure is derived from sources of self-generated income, including grant-awarding bodies.

HISTORY OF THE MUSEUM

Originally part of the British Museum, the natural history collections (founded on those generated by Sir Hans Sloane) were moved to South Kensington when the now Grade 1 listed Waterhouse building was opened in 1881. The Museum became a separate legal entity with its own Board of Trustees on enactment of the British Museum Act, 1963, but was still known after that time as the British Museum (Natural History), until the Museums and Galleries Act 1992 when it officially became the Natural History Museum. The Walter Rothschild Zoological Museum at Tring (now known as the Natural History Museum at Tring) was added in 1937 when it was given to the nation by the second Baron Rothschild. Responsibility was assumed for the Geological Museum (now the Earth Galleries) from the

Natural Environment Research Council when the latter's British Geological Survey moved to Keyworth in 1985.

The Museum is an exempt charity and a non-Departmental Public Body (NDPB) sponsored by the Department for Culture, Media and Sport (DCMS).

TIME COMMITMENT

There are four regular Board meetings per year and one strategy day. Occasionally extraordinary meetings are convened to consider urgent issues or decisions. In addition Trustees will sit on other committees as necessary as well as attend events at the Museum, other representational engagements, and, where possible or desirable to take part in recruitment for senior management positions. Trustees will need to allocate additional time to study papers. The total time varies, but, on average, it will be one day per month. Board meeting dates for the remainder of 2016 are as follows:

- 17 May 2016
- 5 July 2016
- 20 September 2016 – Annual Trustees' Strategy Day
- 22 November 2016

TRUSTEE COMMITTEES

Trustees are normally expected to serve at some point during their period of office on one of the Board's standing committees – Audit and Risk, Nominations or Remuneration – or on a time limited or advisory committee established to oversee a large project, as was established for delivery of the Darwin Centre, or to oversee a particular area of the Museum's work. The Museum is supported by an independent charitable trust, the Natural History Museum Development Trust, which Trustees are expected to work with in raising funds to support the Museum's capital development programme.

LOCATION OF MEETINGS

Board meetings normally take place at the main site in South Kensington, London, but may occasionally be held elsewhere, such as at or near the Natural History Museum at Tring.

TYPE OF APPOINTMENT

The Museum is governed by a Board of twelve Trustees:

- Eight appointed by the Prime Minister
- One appointed by the Secretary of State for Culture, Media and Sport, upon nomination by the President of the Royal Society
- Three chosen by the Board of Trustees themselves (co-opted).

These roles are Prime Ministerial appointments.

BOARD OF TRUSTEES

The current Board members are:

Lord Green of Hurstpierpoint (Chair)
Professor Sir Roy Anderson FRS FMedSci (becomes vacant in March 2016)
Professor Sir John Beddington CMG FRS
Professor David Drewry (becomes vacant in May 2016)
Professor Christopher Gilligan CBE
Professor Sir John Holman
Dr Derek Langslow CBE (becomes vacant in May 2016)
Anand Mahindra
Hilary Newiss
Simon Patterson
Professor Robert Stephen John Sparks FRS CBE
Dr Kim L Winser OBE

TERM OF APPOINTMENT

The term of appointment is for 4 years. In exceptional circumstances the Prime Minister may reappoint a Trustee for a second term.

START DATE

May 2016.

REMUNERATION

Trustees give their services on an honorary basis and receive no remuneration, except for expenses reasonably incurred in performance of their duties.

HOW TO APPLY

Applications should be made by submitting a CV and supporting statement of two pages max, which sets out how you meet the essential criteria of the role

- You should state clearly how you meet the criteria outlined in the person/ role specification.
- You should also complete the conflict of interest, political activity/diversity monitoring information, which will be kept separately from the main form and will not be seen by the selection panel in order to meet OCPA code of practice. These can be downloaded <https://publicappointments.cabinetoffice.gov.uk/appointment/two-trustees/>

Please return your completed applications to: publicappointments@culture.gov.uk

CONTACT

Further information on how to apply can be obtained from:

Gaynor Stannard
Senior Public Appointments Advisor
Department for Culture, Media and Sport

Tel: 0207 211 2294

Email: Gaynor.stannard@culture.gov.uk

Further information on the roles can be obtained from:

Frances Allen
Secretary to the Board of Trustees
The Natural History Museum
Cromwell Road
LONDON SW7 5BD

Tel: 020 7942 5480

Email: NHMTrustee@nhm.ac.uk

Our aim is to represent UK's cultural diversity in everything we do. The Natural History Museum strives to serve the interests of all communities equally, regardless of their religion, race, sex, age, disability or sexuality.

This process is regulated by the Office of the Commissioner for Public Appointments' (OCPA's) Code of Practice. Applicants who are shortlisted will be invited for interview in February/March 2016.

CLOSING DATE FOR APPLICATIONS

18 January 2016 (17.00)



This post is regulated by [The Commissioner for Public Appointments](#)